

Arrangements

Name of Mortuary _____

City and State _____

Name of Cemetery _____

City and State _____

Name of Cremation Facility (if applicable) _____

_____ I have previously made the above arrangements

_____ I desire the above arrangements to be made

_____ I have no particular preferences as to a mortuary or cemetery

Viewing at a Mortuary

_____ I wish a viewing

_____ I do not wish a viewing

Disposition of the Body

_____ I wish to be buried

_____ I wish to be cremated

_____ I would like my ashes interred

_____ I would like my ashes scattered _____
Location

Casket

_____ Simple, composite

_____ Simple, natural wood

_____ Metal

In Lieu of Flowers

Memorial gifts in my name should be given to _____
Church memorial, foundation or charity

Address

City

State

Zip

I desire that the following hymns/songs be considered for my service:

I desire that the following Scriptures(s) be considered for my service:

Other wishes regarding the service:

Biographical information:

Education _____

Work History _____

Church Membership _____

Accomplishments _____

Hobbies _____

Adjectives that describe me _____

Note: Please be mindful that the content of a memorial/funeral service provides a venue for closure for your survivors and guests. It is vital that you discuss this information with them now, while you are healthy. It should be their desire to honor your wishes as best they can while, at the same time, to provide for themselves those elements they will need to honor your life together and to aid them in the grief process.

It is my desire that my family and friends, in the event of my death, honor these wishes to the best of their ability. By doing so, they will lovingly commemorate my life's journey here on earth.

Signature

Date

Each family member should write a Letter of Last Instructions. This document is separate from a last Will or other legal documents and should not be kept in a safe deposit box. This letter should include the following:

1. Location of a Last Will and Testament
2. Location of any medical directives
3. Instructions pertaining to funeral and burial desires
4. Location of birth or baptismal certificate, social security card, marriage or divorce certificate, naturalization and citizenship papers, and discharge papers from the armed services.
5. Location of membership certificates in any lodges or fraternal organizations which provide death or cemetery benefits
6. Location of any safe deposit boxes you may have and where the keys may be found
7. Listing of insurance policies and their locations
8. A statement concerning any pension system to which you belong and from which your estate may be entitled to receive a death benefit
9. A listing of all bank accounts, checking and savings, and their location
10. A listing of all stocks and bonds and their location
11. A statement of all real property owned by you
12. A listing of all other property, both personal and business
13. A listing of names of various advisors, their addresses and contact numbers (i.e. executor of the estate, lawyers, financial advisors)

Such a letter eliminates much uncertainty and confusion when death occurs, for it enables the survivors to handle financial affairs in an orderly manner. However, it is important to realize that this information DOES NOT substitute for a Will or serve as a Will. It must be updated yearly.